Minutes for Meeting Book - November 16, 2022 Board of Trustees Regular Meeting

11/16/2022 | 05:00 PM - (GMT-05:00) Eastern Time (US & Canada)

EC3 Erie West

College/Other Attendees (9)

President Chris Gray, PhD; Assistant to the President/Secretary to the Board Renee Triana; Treasurer/Controller Phil Forte; Vice President Guy Goodman; Dean Keri Bowman; Dean Rebecca Walker; HR Director Luisa Heifner; Librarian Mari Howells; Solicitor Tim Wachter

Call to Order

Time: 5:00pm

Roll Call

Trustee	Roll Call
Justin Gallagher	Y via Zoom
Kurt Hersch	Y
Robert Merrill	Y
Dave Mitchell	Y via Zoom
Rev. Dr. Charles Mock	Not Present
Vice Chairperson Christina Vogel	Y
Secretary Annette Wagner, M.D.	Y at 5:08pm
Chairperson Cheryl Rush Dix	Y

Pledge of Allegiance

Approval of Meeting Minutes

Trustee	Motion 1	Vote
Justin Gallagher		Y
Kurt Hersch	1	Y
Robert Merrill	2	Y
Dave Mitchell		Y
Rev. Dr. Charles Mock		Not Present
Vice Chairperson Christina Vogel		Y
Secretary Annette Wagner, M.D.		Y
Chairperson Cheryl Rush Dix		Y

Public Participation

None

Communication

A. **President's Report**-Dr. Gray reported that the College has new articulation agreements. Dr. Gray also visited Allegheny College and discussed several opportunities for partnerships. Dr. Gray also met with County Executive, Brenton Davis along with UPMC Hamot, Allegheny Health Network, and LECOM to discuss county wide partnerships to provide training for the health care industries. Dr. Gray also notified the Board of upcoming PA Commission for Community Colleges (PACCC) trustee meetings that they may attend. Trustee Hersch asked how the articulation agreements work. Dr. Gray explained that the details vary per agreement, but the institutions accept all courses on a one-on-one basis but promise to take the credits.

B. **Academic Committee**-Committee Chair Secretary Wagner, MD announced that the first committee meeting with new members met yesterday. She highlighted that the committee is bringing forth the policy change for Academic Standing tonight that is pro student. She also informed the trustees that standing committee meetings had been set for the new year.

B. **Chairperson-Chairperson Rush Dix reported a list of activities she participated in for the month of November including:**

a. Meeting with the President weekly
b. November 2nd- EC3 Reception for JES speaker Tom Bodette
c. November 3rd-MSCHE Trustee Education Session with Dr. Gray
d. November 7th-MSCHE interview with the EC3 Trustees
e. November 10th-Executive Committee Meeting
f. November 15th-Academic Committee Meeting

Presentation- Erie School District Dual Degree with EC3

Dean Rebecca Walker explained that dual degree means that students are taking one set of courses that count towards two degrees simultaneously. This cohort runs annually. The first cohort has 6 students participating, but, moving forward, the goal is 20 students. She stated that EC3 is the only program where the college credits count towards their core high school credits as well as college credits towards a degree vs general education credits. The first dual degree cohort is with the Erie School District. There are plans to offer a dual degree program for county high schools in the future. High school juniors participate in the program during their junior and senior year. Students come to EC3 Erie West in the afternoon and follow the College's academic calendar. The students qualify for the program by meeting the same assessment that the College applicants are required to meet. If the applicants don't receive a qualifying score on their entrance assessment, they can follow a study plan to improve. When the students graduate from the program, they will have met their requirements for high school graduation and graduate with an Associate of Arts degree. A study time prior to class has been added to the program to allow the students additional time to study and complete assignments. The instructor is present during the hands on and planned study time The first cohort is tuition free for students since the College currently has free tuition to Erie County residents. The Erie School District pays for fees, books, and transportation. The cohorts will continue to evolve in efficiency, cost, and enrollment now that EC3 Erie West is secured.

Presentation- Information Literacy

Librarian and Learning Support Specialist Mari Howell presented. Ms. Howell explained how the library's function has evolved from a traditional library with hard copy books to an information literacy center where students find information on the internet and evaluate it for authenticity in an ethical manner. This knowledge can be used in problem solving at work, life, in addition to education and helps students meet gen ed goals in evaluating solutions. Association of College Research Libraries (ACRL) took MSCHE standards and created a framework for colleges. Ms. Howells explained that her role has evolved as time has gone on, with students initially asking questions concerning technology issues to now asking reference questions. Ms. Howells collaborates with faculty to meet the needs of students and creates an

open, welcoming atmosphere for students. The EC3 library, while nontraditional, is used by students in a very traditional manner, serving as an area to study and a place to write and research papers. It is the academic hub of EC3. Students can have information overload when using the internet and are not familiar with the tools available to them. Ms. Howells demonstrates website evaluation, strategic researching with Google, scholarly vs. popular, article database (Academic Search Elite) and e-book database, plagiarism, and citations for the students. She provides a structure for students to research in the correct way. Through this one-on-one help students become comfortable and build trust within the library environment. Ms. Howells shared that the library can be accessed off campus and that her contact information is provided at the bottom of all syllabi. Ms. Howells also informed the Trustees that most of the classes use Open Educational Resources (OER) and that she provides these resources to faculty. This saves the EC3 students a significant amount of money while meeting their educational goals. The Trustees asked for a future presentation on OERs.

New Business-Resolution to Adopt Board Policy: V.A.2: Academic Standing Board Report #22-82 (pg. 4-6)

Trustee	Motion 2	Vote
Justin Gallagher		Y
Kurt Hersch	2	Y
Robert Merrill		Y
Dave Mitchell		Y
Rev. Dr. Charles Mock		Not Present
Vice Chairperson Christina Vogel		Y
Secretary Annette Wagner, M.D.	1	Y
Chairperson Cheryl Rush Dix		Y

New Business-Approval of Lease Agreement between EC3 and The Benedictine Sisters of Erie, Inc. for the Property at 330 E. 10th Street (EC3 Erie East) January 1, 2023-December 31, 2023 Board Report #22-83 (pg. 7)

Trustee	Motion 3	Vote
Justin Gallagher		Y
Kurt Hersch		Y
Robert Merrill		Y
Dave Mitchell		Y
Rev. Dr. Charles Mock		Not Present
Vice Chairperson Christina Vogel		Y
Secretary Annette Wagner, M.D.	1	Y
Chairperson Cheryl Rush Dix	2	Y

The approved lease agreement is on file in the President's Office.

Future Agenda Items/Summary Comments by Board Members

The Trustees would like a presentation on Open Educational Resources (OER) at the January Board Meeting.

Chairperson Rush Dix reminded Trustees that the Quarterly Breakfast for College updates to the community is Tuesday, December 6th at 7:30am in the Presidential Suite at EC3 Erie West and to please invite friends. Dr. Gray said potential topics may include success coaches, the CNC program, and student testimonials. The program will start right at 8:00am and finish at 8:45am.

For Information

Executive Session

None

Motion to Adjourn

Time: 6:02pm

Trustee	Motion 4	Vote
Justin Gallagher		Y
Kurt Hersch	2	Y
Robert Merrill	1	Y
Dave Mitchell		Y
Rev. Dr. Charles Mock		Not Present
Vice Chairperson Christina Vogel		Y
Secretary Annette Wagner, M.D.		Y
Chairperson Cheryl Rush Dix		Y

Next Regular Meeting, January 25, 2022, at 5:00pm